



2017 LETTER OF RECOMMENDATION

Date: _____

To Whom It May Concern:

I am writing to recommend _____, whom I have
(First and Last Name)

known for _____, as a candidate for the Memphis Ambassador Program
(Indicate time period)

(MAP) or the MPLOY Youth Summer Experience Program (MPLOY).

I have no doubt that _____ would be a valuable asset, and I
(First and Last Name)

give my highest recommendation. If I can provide further assistance, do not hesitate to contact me at
(phone #) _____ and/or (email) _____.

Additional Comments: _____

_____.

Sincerely,

Print Name (Current School Official)

Signature (Current School Official)



Current Job Title (Principal, Assistant Principal, Teacher, Guidance Counselor, Professor etc.)